

## **Ed-Tech Pilot Data Worksheet**

Planning an ed-tech pilot? Get ready to gather and review data to improve implementation and determine pilot results. Use this tool as guide for asking questions. Start with one of your own pilot goals and outline your own questions and answers.

### **Sample Goal 1: Usage**

Achieve target weekly student usage, as identified by product provider, for eight consecutive weeks.

### **Roles & Responsibilities**

What will the district do, and what will the company do, to gather and review data to measure product usage by students?

What professional development or outsourcing is required to efficiently and effectively gather and review data?

How will district or school leaders communicate the plan for gathering and reviewing data to all relevant stakeholders?

## Questions to Guide the Data Gathering and Review Plan

### Provider Data

- Does the company meet district data privacy and security requirements?
- How do student sign-on and rostering work?
- What usage data does the company collect for in-school and out-of-school product use?
- How does the company share data with administrators, teachers, parents, and students?
- What is available in real time and what is available only in periodic reports?
- What tools, data integrations, or expertise are necessary to compare product usage data with district data about the same students?
- How will the district harness usage data during the pilot for making course corrections, if needed? How have other districts done this?
- How will the district review usage data after the pilot for determining whether the goal was met? How have other districts done this?

Response:

### District Data

- How does the district currently monitor student usage of ed-tech programs? Which of these methods are relevant to this pilot?
- What can the district do to verify the validity of provider data? For example, compare with other student records or network activity data?
- Which assessment data, if any, will be compared with usage data? How will that work?

Response:

### Stakeholder Input

- How will the district gather input from teachers, parents, and students about product usage? Surveys, individual or group emails, interviews, focus groups, meetings?
- What are expectations for teachers to monitor both the amount and quality of student usage?
- How will stakeholder input be compared with product and district data to inform the district's understanding of product usage?

Response: