Pilot Process Map from Vista Unified School District

Step 1: Define and identify a specific academic need that must be addressed and desired goal.

Step 2: Identify technology-based programs that may address identified area of need.

Step 3: Technology programs meeting initial requirements will be presented by representatives from tech companies to district technology council.

Programs must meet the following requirements:

1. Device Agnostic
2. Automated through IT
3. Provide measurable data
4. Web-based

Step 4: Technology committee will decide which programs will move on to the pilot-phase at school sites.

Step 5: District Curriculum and Instruction and Finance Department will work with School Board and Leadership to secure funding for pilot program (if necessary).

Step 6: District C&I department will work with pilot program(s) vendor(s) to secure teacher and staff training and on-going PD. District will also use Technology TOSA’s and CSRT’s to train and support teachers and students.

Step 7: Students and teachers will pilot new program(s) in identified area(s) of need for a significant period of time. Minimum pilot phase should be no less than 6 months.

External pilot evaluation with UCSD researchers

Step 8: District C&I dept. will work with district director of measurement and accountability using embedded assessment data in pilot program and external data from programs such as CAASPP and STAR to evaluate effectiveness of pilot program in meeting initial needs and goals for learners. Extensive teacher and student feedback will be collected to help evaluate program.

Step 9: Based on all data and evidence collected, district leadership will determine if any piloted programs will be formally adopted for implementation in the district.