Verizon Innovative Learning Schools District IT Lead Expectations

The VILS District IT Lead is a District-level employee who will be the primary point of contact for technology and device management with Digital Promise and Verizon. This person should be able to set up, filter, and manage all devices and infrastructure in the program, while working closely with the Technology Single Point of Contact (SPOC) at each school to resolve incidents and create support structures at the school level.

Key Responsibilities Include:

Ensure the existence and maintenance of a robust wireless infrastructure in all school buildings, with a bandwidth of at least 1Mbps per student.
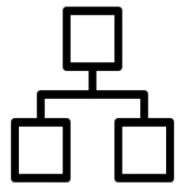
Create and track inventory of all devices, including implementing a system for asset tags.

Utilize a mobile device management (MDM) solution and manage all devices through the MDM.

Implement a filtering solution that will ensure all web content is filtered on all WiFi networks in school and at home, as well as the Verizon Wireless mobile network.
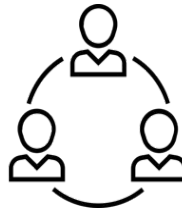
Create a support structure for schools to ensure timely and effective support for device or technology incidents.

Work with District/school leadership to communicate support structures and all IT processes clearly to staff.

Track and analyze device incidents and report them twice per year to Digital Promise and Verizon.

Collaborate with Digital Promise staff and District/school leadership to develop a resource procurement process for teachers.

Work with District leadership and IT to ensure devices are managed effectively and repaired or replaced promptly.

Participate in monthly initiative-specific IT calls and annual conferences.