# **Argumentative Writing Process Tracker** Use the tracker below to plan and track your writing process. Use status updates from the Status Bank or add your own. Remember, the writing process isn’t linear, so you might need to come back to tasks even if you have completed them once.

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| **Status Bank:** | |
| ▢ I’m done  ▢ I’m skipping ahead  ▢ I’m confused about \_\_\_\_\_\_\_\_\_\_. | ▢ I need to come back to this when \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  ▢ I have a question about \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.  ▢ I’m stuck and need \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |

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| **Writing Process Stage** | **Task** | **Status** |
| Prewriting | Read prompt/analyze task |  |
| Read texts |  |
| Highlight/annotate texts |  |
| Planning an argument | Develop working claim with at least two reasons |  |
| Developing support and evidence | Reread texts |  |
| Select evidence |  |
| Revisit claim and reasons to ensure evidence aligns with reasons |  |
| Drafting | Write first draft |  |
| Revision | Run Topeka signal checks and revise until you feel you have a strong argumentative essay |  |
| Peer editing |  |
| Writing conference with teacher |  |
| Revise based on feedback (ongoing) |  |
| Proofreading | Proofreading |  |
| Final submission | Submit or publish |  |
| Reflection |  |

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